



# INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) MINUTES

Thursday, December 15, 2022

1:15PM – 2:00PM

THIS MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM BY GOING TO THIS WEB ADDRESS

<https://cccd-edu.zoom.us/j/83556495496>

Meeting ID: 835 5649 5496 ■ Refer to the last page for further details.

[IPD Microsoft Teams](#) – employee log-in required

IPD MEMBERS 2022 - 2023	
<del>Dave Barrett</del> – Noncredit & ESL	Phuong Nguyen – Nursing/Health Professions
Amanda Best - Art	<del>Edward Reyna</del> - Cosmetology
Dawn Brooks - Performing Arts	Alice Rivera – Business, Accounting, Computer Science,
Ruth Calcanas - Social Sciences	Management, Marketing
Avery Caldwell - Auto Tech, Digital Arts, Drafting	<del>Natalie Stone</del> - Mathematics & Engineering
Keisha Cosand - English	Criss Vo - Part-time Faculty At-large
Kate Green - IPD Chair, Physical Sciences	Leah Walden-Hurtgen - Liberal Arts & Culture
Monique Henderson - Kinesiology, Health Ed, Athletics	<del>Derrick Watkins</del> - Criminal Justice
Amy Jennings - Psychology	<del>Rachel Wegter</del> - Communication Studies
Alana Krause - Library	RC Wilkinson - World Languages & Sign Language
MaryLynne LaMantia - Biological Sciences	[Patty Fonseca - Recorder/Administrative Assistant]
Jimmy Nguyen - Counseling & EOPS	

## 1. ANNOUNCEMENTS

- A. Teacher of the Year – Rep. Jennings announced that Jason Sheley, Philosophy, was awarded GWC Teacher of the Year.
- B. Spring 2023 meetings – Chair Green reported on the Academic Senate’s update on Brown Act committee meetings in spring. Committees can continue COVID emergency remote practices through February 28 when the state of emergency is lifted. In person meetings under Brown Act will resume March 1<sup>st</sup>. The IPD will meet in LRC 250. IPD members who will not be able to attend in person meetings due to scheduling conflicts were asked to notify Chair Green so the Academic Senate can place a call to fill the vacancy.

## 2. APPROVAL OF THE AGENDA AND MINUTES

- A. Agenda – December 15, 2022. MOTION by Rep. Krause to approve the agenda as presented. Seconded by Rep. LaMantia. Hearing no objections. The agenda was approved.
- B. Minutes– December 1, 2022. MOTION by Rep. LaMantia to approve the minutes as presented. Seconded by Rep. Walden-Hurtgen. Hearing no objections. The minutes were approved.

## 3. CONTINUING & UNFINISHED BUSINESS:

- A. 2021-25 Strategic Plan – Areas of Focus for IPD: Goal #6 Professional Development  
GWC will support the success of all employees by providing professional development opportunities that focus on the achievement of College Goals.
  1. Strategy #2 - Provide new Professional Development Opportunities for all college personnel including workshops that unite the campus community (Faculty, Staff and Administration), mentoring and leadership opportunities.
  2. Strategy #3 - Increase awareness of funding opportunities available and seek additional funding sources for those opportunities.
 Chair Green informed that the IPD will be offering a Flex Day presentation on professional development funding sources. Chair Green will host a session and Rep. Jennings volunteered to co-host a second session. Chair Green will contact Rep. Best to check her availability to co-host.

B. Professor Emeritus - Retiree email update

Chair Green announced that per a recently approved board policy, retiring employees will be issued a retiree email allowing them to receive important updates. Additional information is forthcoming.

4. NEW BUSINESS

A. Proposed Alternative Methods (AM) project for Recommended List – (18) hour modules earn (1) LHE each

1. [CCCCO – Spring 2023 ACUE Microcredential Courses \(Registration Info\)](#)

a. Inspiring Inquiry and Preparing Lifelong Learns (Online Teaching)

This 6-module course addresses practices from motivating students to using visualization tools that deepen learning and help students take greater ownership for their own learning.

b. Designing Learning Centered and Equitable Courses (Online/Face to Face Teaching)

This 6-module course fully supports both instructors who are building a course from the ground up as well as those teaching a pre-designed course.

c. Inclusive Teaching for Equitable Learning Courses (Online/Face to Face Teaching)

This 8-week microcredential, Inclusive Teaching for Equitable Learning, provides course participants with proven strategies to create a more equitable and just learning environment.

Chair Green presented the courses for SAC IPD credits and AM. MOTION by Rep. Walden-Hurtgen to approve the courses for SAC IPD credits. Seconded by Rep. LaMantia. Hearing no objections, the courses were approved for the SAC Recommended Lists. MOTION by Rep. Walden-Hurtgen to approve the courses for AM. Seconded by Rep. Cosand. Hearing for no objections, the courses were approved for the AM Recommended List.

B. Conference/Travel/Workshops/Prof Meetings/Classes – Review applications

	IPD DECISION	FACULTY	DISCIPLINE	AMOUNT REQUESTED	CONFERENCE	DATES	LOCATION	REG FEE
1	Approved M (M. LaMantia) / S (A. Krause)	Yvonne Portillo	Counselor	\$900	<a href="#">Faculty Association of California Colleges Advocacy &amp; Policy Conference</a> CAR 85431	March 19-20, 2023	Sacramento, CA	\$150

C. Academic Rank –Advancement from **Instructor** to **Assistant Professor**

Hearing no objections, the instructors will be promoted to Assistant Professors.

	FACULTY	DISCIPLINE	COMMENTS
1	Tim Mueller	Theater Arts	Tenured faculty member
2	Edward Reyna	Cosmetology	Tenured faculty member
<b>CONTINGENT UPON AWARD OF TENURE:</b>			
3	Kristin Barone	Physical Education	4 <sup>th</sup> year Tenure-Track

4	Leslie Bitong	Dance	4 <sup>th</sup> year Tenure-Track
5	Annette Park	Mathematics	4 <sup>th</sup> year Tenure-Track
6	Jason Sheley	Philosophy	4 <sup>th</sup> year Tenure-Track
7	Justin Smith	History	4 <sup>th</sup> year Tenure-Track
8	Shawn Taylor	Mathematics	4 <sup>th</sup> year Tenure-Track

D. Salary Advancement Credit – review application

	IPD DECISION	FACULTY	DISCIPLINE	PROJECT	COURSE UNITS	PROGRAM	SAC CREDITS	COMPLETE BY
1	Denied M (M. LaMantia) / S (R. Wilkinson)	Sara Ghadami	Computer Science (1-yr FT temp)	<a href="#">SPAN G180</a>	4	Lower Division (District will apply as Academic Credits)	4	March 13, 2023
<p>The course does not meet Section 21.3.b. of the contract for Lower Division Course Work: “Full justification that the course work enhances subject matter knowledge in the Faculty Member’s teaching field(s) or newly involved teaching field(s), or as it relates to involving teaching methodology and/or technology as approved by the appropriate administrator is required”.</p> <p>The faculty member will be referred to apply for a preapproved Gale Spanish course as an alternative option to earn SAC-IPD credits.</p>								

5. INFORMATION ITEMS

A. WORKGROUP ASSIGNMENTS 2022 – 2023 (New or returning members to select an assignment)

1. ALTERNATIVE METHODS - ongoing applications

Members: R. Calcanas, K. Cosand, K. Green, M. Henderson, A. Jennings, E. Reyna, A. Rivera, N. Stone, and R. Wegter

2. SABBATICAL LEAVE – Announced in May. Intent to File/Application/Proposal due Sept.

Members: M. LaMantia (Chair), D. Barrett, A. Best, D. Brooks, A. Caldwell, A. Jennings, J. Nguyen, J. Powell, and L. Walden-Hurtgen

3. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)

List of faculty [2022-23 Academic Rank](#)

Members: A. Krause, M. LaMantia, J. Nguyen, E. Reyna, R. Wegter, L. Walden-Hurtgen.  
Task: Encourage faculty to apply for Academic Rank

4. CIL Workgroup (Sept-Dec): (3)

Members: R. Calcanas, A. Caldwell, K. Cosand, A. Jennings, N. Stone

(Are also members of the CIL’s IPD Workgroup: to provide PD opportunities to faculty).

Tasks:

- Review proposals for SAC Recommend List and report initiatives to the IPD
- Promote CIL and encourage faculty to apply for SAC

5. Faculty Excellence Awards Work Group (Sept-Dec)

Members: A. Jennings – FEA Liaison, D. Brooks, K. Green, P. Nguyen, C. Vo

Task: Create a FEA procedure, timeline, and schedule for nominations & awards

B. [2023-23 Meeting schedule](#)

C. E-links

- [IPD website](#)

- [Academic Senate website](#)
- [GWC Canvas Support Site](#)
- [Faculty & Staff landing page](#)

**ZOOM MEETING - Scheduled and hosted by Kate Green, IPD Chair**

The format of this meeting is due to the State Public Health Emergency Declaration regarding COVID-19

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