



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, May 7, 2026
1:15PM – 2:15PM

LOCATION: LRC 250 Community Room
Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2025 - 2026	
Bern Baumgartner – Business, Accounting, Computer Science	Evangelina Rosales - Cosmetology
Amanda Best - Art	Tracy Sattler (PT) – ELL/ESL/GED
Keisha Cosand - English	Natalie Stone - Mathematics & Engineering
Amy Douma (PSYC) – Part-time Faculty At-large	Leah Walden-Hurtgen - Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)
Doreen Fioretto – History & Education	Rachel Wegter - Communication Studies
Kate Green - IPD Chair, Physical Sciences	RC Wilkinson – World Languages & Sign Language/Interpreting
Amy Jennings - Psychology	VACANT - Auto Tech, Digital Arts, Drafting
Leilani Johnson - Kinesiology, Health, Athletics	VACANT – Criminal Justice
MaryLynne LaMantia - Biological Sciences	VACANT - Library
Tim Mueller – Performing Arts Senator (THEA, MUS, DANC)	VACANT - Nursing/Health Professions
Jimmy Nguyen - Counseling & EOPS	Recorder - Patty Fonseca
Joel Powell – Social Sciences Senator (ECON, PSCI, SOC, ETHS)	

I. ANNOUNCEMENTS

- **Congratulations** to our very own Kate Green on being named a 2026 Orange County Teacher of the Year by the Orange County Department of Education!
- **CIL Update:** GWC is launching a two-day [Summer AI Institute](#), June 2nd and 3rd, focused on helping employees use AI tools (Gemini, Microsoft Copilot, etc.) to improve real work. The GWC Summer AI Institute is seeking participants who want to use AI to enhance their planning, tasks, teaching and learning, and efficiency. **Faculty Stipends:** \$750 for full participation and submission of the artifact by Wednesday, June 10th.
- **The Sabbatical Leave Subcommittee** will convene immediately following the IPD meeting to review the application materials and consider revisions.

II. APPROVAL OF THE AGENDA AND MINUTES

- A. Agenda – May 7, 2026
- B. Minutes – [April 16, 2026](#)

III. CONTINUING BUSINESS

- A. [Honors Program Recommendations](#) – Define #12 IPD Alternative Methods
- B. Academic Rank Update – Bios for IPD Professor website
- C. Mentoring Update – Mentoring Work Group

TENURE-TRACK FULL-TIME FACULTY		
FACULTY	DISCIPLINE	MENTOR
Harris, Samantha	Ethnic Studies	Amy Jennings, Psychology
Bon, Denise	Counselor-DSPS	Jeanette Adame, History
Nguyen, Robert	Nursing	Phuong Nguyen, Nursing <i>** Applied for SAC</i>
Temporary One-Year Faculty 2025-2026 (Evaluation Panels)		
Ureno, Claudia	Nursing	Jason Sheley, Philosophy
Nelson, Victoria	Nursing	Jessica Patapoff <i>** Column IV</i>
Chavez, Jessica	Nursing	Evangelina Rosales, Cosmetology

IV. NEW BUSINESS

- A. **Discipline/General Education Conferences, Workshops, Prof Meetings, and Classes.**
\$2,500 maximum annual funding allowance, which can be used to fund a single conference or multiple conferences per academic year – OR – an Alternative Methods project. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	CONFERENCE DATES	LOCATION
1		Sunshine McClain	History	Discipline	\$2,500	American History Association Annual Meeting CAR	2026-27 BUDGET Jan 7-10, 2027	New Orleans, LA
2		Thi Tran	Nursing	Discipline	\$2,500	Neurology & Psychiatry for Primary Care CAR	2026-27 BUDGET July 17-19, 2026	Anaheim, CA
3		Samantha Harris	Ethnic Studies	Discipline	\$2,500	Puente Ethnic Studies Summer Symposium CAR	2026-27 BUDGET July 14-16, 2026	Berkeley, CA
4		Jessica Chavez	Nursing (1-yr Temp FT Faculty contract)	Discipline	\$2,334	University of Alabama: Prin Teach/Learn/Assess Nu Ed Nursing (NU) 620 801 CAR	2026-27 BUDGET June 3 – July 31, 2026	Virtual class
5		Jessica Chavez	Nursing (1-yr Temp FT Faculty contract)	Discipline	\$166	University of Alabama: Organizational & Sys Leadership Nursing (NU) 613 814 CAR	2026-27 BUDGET June 3 – July 31, 2026	Virtual class

B. Alternative Methods – Review application

\$2,500 maximum annual funding allowance, which can be used to fund an AM project for an annual maximum of (1) LHE for (18) hours of work – OR - for conference funding. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

	IPD DECISION	FACULTY	DISCIPLINE	SEMESTER	UNIT	HOURS	AM TYPE	PROJECT
1		Justin Smith	History	Fall 2026	1	18	CONF/WKP	IAL 598: The Role of Congress in US Foreign Policy Application

C. Professor Emeritus Status – Review of application materials and consideration of revisions.

- [Application](#) | [Information Sheet](#) | [BP 7910 Emeritus & Meritorious](#) | [CFE Contract](#)

D. Open call for Fall 2026 [Department Symposiums](#) and [Alternative Methods](#) applications

V. INFORMATION ITEMS

A. Conferences – Approved – Conferences recommended by the IPD. [Linked here.](#)

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	DATES	LOCATION
1	Preapproved	Laura Duvall	Psychology	Teaching	\$800	Online Teaching Conference CAR	June 23-25, 2026	Anaheim, CA

B. Salary Advancement Credits – Recommended Courses listed in the SAC Handbook

	IPD DECISION	FACULTY	DISCIPLINE	CREDITS	HOURS	PROGRAM	PROJECT	COMPLETION DATE
1	Preapproved	Kyle Smith	Psychology	1.33	24	CONF/WKP	SAC Application Gale – Speed Spanish	6/26/26
2	Preapproved	Kyle Smith	Psychology	1.33	24	CONF/WKP	Gale – Solving Classroom Discipline Problems	7/24/2026
3	Preapproved	Kyle Smith	Psychology	1.33	24	CONF/WKP	Gale – Creating Web Pages	7/24/26
4	Preapproved	Kyle Smith	Psychology	1.33	24	CONF/WKP	Gale – Discover Sign Languages	7/24/26
5	Preapproved	Kyle Smith	Psychology	1.33	24	CONF/WKP	Leadership	7/24/26

C. WORKGROUP ASSIGNMENTS 2025-26 (New or returning members to select TWO assignments)

1. **SABBATICAL LEAVE** – Announced in May. Intent to File/Application/Proposal due Sept.
Members: LaMantia (Chair), Best, Nguyen, Stone, Wegter, Miyadi, Mueller, Fioretto, and Baumgartner.
Task per the CCD/CFE AFT CBA Article XXI, Section 21.3.h. Sabbatical Leave: Shall forward to the college president a list containing the names of those faculty members whose sabbatical leave applications have been reviewed indicating those approved for recommendation.

2. **ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)**
Members: Wegter (Chair), Baumgartner, Fioretto, Johnson, LaMantia, Nguyen, Walden-Hurtgen, and Wilkinson.
Task: Promote and assist their faculty with the application process. The work group shall forward to the IPD a list containing the names of those faculty members whose Academic Rank and Professional Emeritus applications have been reviewed and recommended for approval. Collect biographies and photos to highlight in the IPD Academic Rank webpage honoring faculty members promoted to full professor.

3. **FACULTY EXCELLENCE AWARDS**
Members: A. Jennings (FEA Liaison), Douma, Cosand, Green, Mueller, Powell, Rosales, Walden-Hurtgen, Johnson, Best, and Stone.
Task: FEA Liaison - will notify monthly recipients via email, coordinate the marquee and social media announcement with the Marketing staff. Work Group – is the selection committee for the monthly awards and participates in prize patrol. Monthly recipients and TOTY will be honored at the Academic Senate’s Teacher Appreciation & Awards Luncheon in May.

4. **MENTORING**
Members: Mueller (Chair), Fioretto, Jennings, Miyadi, Powell, Rosales, and Wilkinson.
Tasks: Assist in the recruitment of mentors and provide support to faculty in the mentoring program. Responsible for maintaining the [Mentoring Handbook](#) current.

5. **CIL/PDAC**
Members: Cosand, Jennings, Rosales, and Sattler
Task: Aligns with Goal #3 of the IPD’s Strategic Plan goals to centralize professional development opportunities for all college personnel to have one resource. This would include opportunities for on and off campus. Collaborate with CIL Coordinator and the Professional Development Advisory Committee:
 - To develop and promote PD opportunities to the faculty, including reporting Flex Day initiatives to the IPD.
 - Review CIL and PDAC trainings to determine eligibility to earn SAC/AM and report initiatives to the IPD.

Collaborate with CIL and PDAC to streamline the respective websites to create a cohesive professional development system.

6. [2025-26 IPD Meeting schedule: Agendas and Minutes](#)
[IPD Application Deadlines](#)