



## INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, May 15, 2025

1:15PM – 2:15PM

LOCATION: LRC 250 Community Room

Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2024 - 2025	
Bern Baumgartner – Business, Accounting, Mngt, Marketing	Herman Singh – Social Sciences
Amanda Best - Art	Natalie Stone - Mathematics & Engineering
Keisha Cosand - English	Leah Walden-Hurtgen - Liberal Arts & Culture
Amy Douma (Psychology) – Part-time Faculty At-large	Rachel Wegter - Communication Studies
Doreen Fioretto – History & Education	VACANT - Auto Tech, Digital Arts, Drafting
<b>Kate Green - IPD Chair, Physical Sciences</b>	VACANT - Computer Science
Amy Jennings - Psychology	VACANT – Criminal Justice
MaryLynne LaMantia - Biological Sciences	VACANT – ELL & ESL
Barbara Miyadi – Nursing/Health Professions ( <i>pending AS consent</i> )	VACANT – Kinesiology, Health, Athletics
Tim Mueller – Performing Arts	VACANT - Library
Jimmy Nguyen - Counseling & EOPS	VACANT – World Languages & Sign Language
Evangelina Rosales - Cosmetology	

- I. ANNOUNCEMENTS
- II. APPROVAL OF THE AGENDA AND MINUTES
  - A. Agenda – May 15, 2025
  - B. Minutes – [May 1, 2025](#)
- III. SABBATICAL REPORTS
  - A. Alice Rivera, Accounting – Fall 2025
  - B. Ayesha Zia, English – Fall 2025
- IV. CONTINUING BUSINESS – The following items were tabled from the May 1<sup>st</sup> meeting.
  - A. **2025-26 Conference & Alternative Methods Annual Allowance**  
 There is a motion on the floor from Rep. Best to approve a \$2,500 annual conference allowance and to fund Fall and Spring Alternative Methods at one unit for 18 hours of work. Seconded by Rep. Cosand. (Refer to the 5/1/2025 minutes to review the discussion).
  - B. **Conference/Class Survey Results** [\[PowerPoint\]](#)
  - C. **Mentoring**
    - 1. Workgroup to remind Mentors that applied for SAC to submit their time log.
    - 2. Mentoring Survey – Review drafts [\[Mentees\]](#) [\[Mentors\]](#)

NEW FACULTY	MENTOR	MENTOR - APPLIED FOR SAC
Jacob Hamrick, Auto Tech (1-yr temporary FT faculty)		
Michael McCarthy, CJ	Derrick Watkins, CJ	
Nicole Clement, Nursing	Diep Pham & Barbara Miyadi, Nursing	
Teresa Roston, Cosmetology (1-yr temporary FT faculty)	Tasha Chambliss, Cosmetology	SAC (to bank credits)
Armando Garcia, Counseling-EOPS (2 <sup>nd</sup> year mentee)	Nancy Nguyen, Counseling	SAC (States she was unsure if they'd connect enough to claim hours)
<del>Shawn Hampton, Nursing (2<sup>nd</sup> year mentee)</del> (Resigned)	<del>Phuong Nguyen, Nursing</del>	

**V. NEW BUSINESS**

**A. 2025-26 ALTERNATIVE METHODS – Review application**

	IPD DECISION	FACULTY	DISCIPLINE	SEMESTER	UNIT	HOURS	AM TYPE	PROJECT
1		Amanda Best	Art	Fall 2025	1	18	CONF/WKP	<a href="#">Introduction to Clay Bodies – Ceramic Materials Workshop</a> <a href="#">Course link</a>
2		Annette Park	Math	Fall 2025	1	18	CONF/WKP	<a href="#">Beyond Boundaries: OER and Universal Design for Learning – CCCO</a> <a href="#">Course link</a>

**A. Department Symposium - Review application**

	IPD DECISION	FACULTY	DISCIPLINE	AMOUNT REQUESTED	DATE	SYMPOSIUM OBJECTIVES	# FACULTY
1		Cristina Tiernes Cruz	Spanish	\$700	Spring 2025 May 23, 2025	<a href="#">World Languages Symposium</a> Strengthen collaboration between the World Languages Department and Counseling in order to better support student success, retention, and progression through language pathways	14
2		Julie Terrazas	Library	\$300	2025-26 Budget Fall 2025 October 6, 2025	<a href="#">Library Symposium</a> Librarian team building, professional inspiration, and ideas. Librarians will visit the Central Library to enjoy its art and architecture; learn about the library's comprehensive collections, rare book collections, and library services. Next, librarians will visit the Last Bookstore. The largest new/used bookstore in California--22,000 square feet-- to get library collection ideas.	6

**VI. INFORMATION ITEMS**

**A. Recommended Conferences - Discipline/General Education, Workshops, Prof Meetings, Classes, and ASCCC conferences.**

\$2,200 maximum annual funding allowance which can be used to fund a single conference or multiple conferences per academic year. First come, first served contingent on available Full-time Faculty and Part-time Faculty Conference funds. [\[CAR form\]](#) [\[CAR reimbursement form\]](#)

	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	DATES	LOCATION
1	Nicole Diamond	Counselor & Articulation Officer	General Education	\$400	ASCCC Curriculum Institute	July 9 – 12, 2025	Virtual

**B. Salary Advancement Credits – Recommended Classes -**

	FACULTY	DISCIPLINE	CREDIT	HOURS	PROGRAM	PROJECT	COMPLETE BY
1	Teresa Nguyen	ELL/ESL/GED	1.33	24	CONF/WKP	Gale – Writerific: Creativity Training for Writers	June 30, 2025
2	Teresa Nguyen	ELL/ESL/GED	1.33	24	CONF/WKP	Gale – Writing Essentials	June 30, 2025

**C. IPD Vacancies -** Click [HERE](#) to submit your nomination. Open until filled.

1. Auto Automotive Technology, Digital Arts, Drafting | 2024-27
2. Computer Science | 2023-26
3. Criminal Justice | Spring 2025 & 2025-28
4. ELL/ESL/GED | 2023-26
5. Library | 2024-27
6. World Languages & Sign Language | Spring 2025 & 2025-28

**VII. WORKGROUP ASSIGNMENTS 2024-25** (New or returning members to select TWO assignments)

**1. SALARY ADVANCEMENT CREDITS & ALTERNATIVE METHODS –** (ongoing applications)

Members: B. Baumgartner, A. Best, K. Green, B. Miyadi, and N. Stone

Task: Research institutional professional development programs and propose classes that serve the professional, educational, and training needs of GWC faculty that can be used towards earning salary advancement credits and alternative methods funding.

**2. SABBATICAL LEAVE –** Announced in May. Intent to File/Application/Proposal due Sept.

Members: M. LaMantia (Chair), A. Best, T. Mueller, J. Nguyen, N. Stone, and L. Walden-Hurtgen

Task per the CCCD/CFE AFT CBA Article XXI, Section 21.3.h. Sabbatical Leave: Shall forward to the college president a list containing the names of those faculty members whose sabbatical leave applications have been reviewed indicating those approved for recommendation.

**3. ACADEMIC RANK/PROFESSOR EMERITUS** (Sept-Nov)

Members: R. Wegter (Chair); B. Baumgartner, D. Fioretto, M. LaMantia, J. Nguyen, H. Singh, and L. Walden-Hurtgen

Task: Promote and assist their faculty with the application process. The work group shall forward to the IPD a list containing the names of those faculty members whose Academic Rank and Professional Emeritus applications have been reviewed and recommended for approval. Collect biographies and photos to highlight in the IPD Academic Rank webpage honoring faculty members promoted to full professor.

**4. FACULTY EXCELLENCE AWARDS**

Members: A. Jennings (FEA Liaison), A. Douma, K. Cosand, K. Green, T. Mueller, and E. Rosales

Task: FEA Liaison - will notify monthly recipients via email, coordinate the marquee and social media announcement with the Marketing staff. Work Group – is the selection committee for the monthly awards and participates in prize patrol. Monthly recipients and TOTY will be honored at the Academic Senate’s Teacher Appreciation & Awards Luncheon in May.

**5. MENTORING**

Members: H. Singh (Chair); D. Fioretto, A. Jennings, and B. Miyadi

Tasks: Assist in the recruitment of mentors and provide support to faculty in the mentoring program. Responsible for maintaining the [Mentoring Handbook](#) current.

**6. CIL/PDAC**

Members: K. Cosand, A. Jennings, and T. Mueller

Task: Aligns with Goal #3 of the IPD's Strategic Plan goals to centralize professional development opportunities for all college personnel to have one resource. This would include opportunities for on and off campus. Collaborate with CIL Coordinator and the Professional Development Advisory Committee:

- To develop and promote PD opportunities to the faculty including reporting Flex Day initiatives to the IPD.
- Review CIL and PDAC trainings to determine eligibility to earn SAC/AM and report initiatives to the IPD.
- Collaborate with CIL and PDAC to streamline the respective websites to create a cohesive professional development system.

**VIII.** [2024-25 IPD Meeting schedule: Agendas and Minutes](#)

**IX. E-links**

- [IPD website](#) – services and applications
- [Academic Senate website](#)
- [CCI website](#)
- [GWC Canvas Support Site](#)
- [Faculty & Staff webpage](#)
- [DEAC SharePoint](#)
- [Academic Senate Faculty Resources](#)