



## INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, May 21, 2026

1:15PM – 2:15PM

LOCATION: LRC 250 Community Room

Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2025 - 2026	
Bern Baumgartner – Business, Accounting, Computer Science	Evangelina Rosales - Cosmetology
Amanda Best - Art	Tracy Sattler (PT) – ELL/ESL/GED
Keisha Cosand - English	Natalie Stone - Mathematics & Engineering
Amy Douma (PSYC) – Part-time Faculty At-large	Leah Walden-Hurtgen - Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)
Doreen Fioretto – History & Education	Rachel Wegter - Communication Studies
<b>Kate Green - IPD Chair, Physical Sciences</b>	RC Wilkinson – World Languages & Sign Language/Interpreting
Amy Jennings - Psychology	VACANT - Auto Tech, Digital Arts, Drafting
Leilani Johnson - Kinesiology, Health, Athletics	VACANT – Criminal Justice
MaryLynne LaMantia - Biological Sciences	VACANT - Library
Tim Mueller – Performing Arts Senator (THEA, MUS, DANC)	VACANT - Nursing/Health Professions
Jimmy Nguyen - Counseling & EOPS	Recorder - Patty Fonseca
Joel Powell – Social Sciences Senator (ECON, PSCI, SOC, ETHS)	

- I. ANNOUNCEMENTS
- II. APPROVAL OF THE AGENDA AND MINUTES
  - A. Agenda – May 21, 2026
  - B. Minutes – May 7, 2026
- III. CONTINUING BUSINESS
  - A. Academic Rank Update – Bios for IPD Professor website
  - B. Mentoring Update – Mentoring Work Group

TENURE-TRACK FULL-TIME FACULTY		
FACULTY	DISCIPLINE	MENTOR
Harris, Samantha	Ethnic Studies	Amy Jennings, Psychology
Bon, Denise	Counselor-DSPS	Jeanette Adame, History
Nguyen, Robert	Nursing	Phuong Nguyen, Nursing <i>** Applied for SAC</i>
Temporary One-Year Faculty 2025-2026 (Evaluation Panels)		
Ureno, Claudia	Nursing	Jason Sheley, Philosophy
Nelson, Victoria	Nursing	Jessica Patapoff <i>** Column IV</i>
Chavez, Jessica	Nursing	Evangelina Rosales, Cosmetology

- IV. NEW BUSINESS
  - A. 2025-26 IPD Year-End Report
  - B. 2025-26 IPD Budget
  - C. 2026-27 Approval of IPD Conference and Alternative Methods funding allowance
  - D. 2025-26 Conference/Class Survey Results
  - E. 2027-28 Sabbatical Leave Application Packet
  - F. Approval of Pro-Tem IPD representative for Psychology, Fall 2026
  - G. Discipline/General Education Conferences, Workshops, Prof Meetings, and Classes.  
 \$2,500 maximum annual funding allowance, which can be used to fund a single conference or multiple conferences per academic year – OR – an Alternative Methods project. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	CONFERENCE DATES	LOCATION
1	Ayesha Zia	English	Discipline	\$2,500	<a href="#">13<sup>th</sup> Annual Dual Enrollment Summit</a> <a href="#">CAR</a>	2026-27 BUDGET Sept 9-11, 2026	Santa Clara, CA
<i>CAR approval is contingent upon confirming whether the CAR will be funded using VPI funds.</i>							

**H. Alternative Methods – Review application**

\$2,500 maximum annual funding allowance, which can be used to fund an AM project for an annual maximum of (1) LHE for (18) hours of work – OR - for conference funding. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

IPD DECISION	FACULTY	DISCIPLINE	SEMESTER	UNIT	HOURS	AM TYPE	PROJECT
1	Julie Terrazas	Library	Fall 2026	1	18	CONF/WKP	<a href="#">@One: Navigating the Future: Open Education with Generative AI</a> <a href="#">Application</a>

**I. Department Symposium – Review application**

IPD DECISION	FACULTY	DISCIPLINE	AMOUNT REQUESTED	DATE	SYMPOSIUM OBJECTIVES	# FACULTY
1	Julie Terrazas	Library	\$200	November 23, 2026	<a href="#">APPLICATION</a> Team building, exploring primary resources, engaging in history and culture, professional inspiration and innovation. Promoting professional development, collaboration, and engagement with historical and cultural resources. Librarians will strengthen instructional practices, information literacy initiatives, gain civic literacy, history and cultural awareness in library collections and services.	4

**J. Salary Advancement Credits – Review Application**

IPD DECISION	FACULTY	DISCIPLINE	CREDITS	HOURS	PROGRAM	PROJECT	COMPLETION DATE
1	Rachel Zacharia	Business	2	36	CONF/WKP	<a href="#">@One – Beyond Boundaries: OER and Universal Design for Learning</a> <a href="#">Application</a>	August 1, 2026

## V. INFORMATION ITEMS

### A. WORKGROUP ASSIGNMENTS 2025-26 (New or returning members to select TWO assignments)

#### 1. SABBATICAL LEAVE – Announced in May. Intent to File/Application/Proposal due Sept.

Members: LaMantia (Chair), Best, Nguyen, Stone, Wegter, Mueller, Fioretto, and Baumgartner.

Task per the CCCD/CFE AFT CBA Article XXI, Section 21.3.h. Sabbatical Leave: Shall forward to the college president a list containing the names of those faculty members whose sabbatical leave applications have been reviewed indicating those approved for recommendation.

#### 2. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)

Members: Wegter (Chair), Baumgartner, Fioretto, Johnson, LaMantia, Nguyen, Walden-Hurtgen, and Wilkinson.

Task: Promote and assist their faculty with the application process. The work group shall forward to the IPD a list containing the names of those faculty members whose Academic Rank and Professional Emeritus applications have been reviewed and recommended for approval. Collect biographies and photos to highlight in the IPD Academic Rank webpage honoring faculty members promoted to full professor.

#### 3. FACULTY EXCELLENCE AWARDS

Members: A. Jennings (FEA Liaison), Douma, Cosand, Green, Mueller, Powell, Rosales, Walden-Hurtgen, Johnson, Best, and Stone.

Task: FEA Liaison - will notify monthly recipients via email, coordinate the marquee and social media announcement with the Marketing staff. Work Group – is the selection committee for the monthly awards and participates in prize patrol. Monthly recipients and TOTY will be honored at the Academic Senate's Teacher Appreciation & Awards Luncheon in May.

#### 4. MENTORING

Members: Mueller (Chair), Fioretto, Jennings, Powell, Rosales, and Wilkinson.

Tasks: Assist in the recruitment of mentors and provide support to faculty in the mentoring program. Responsible for maintaining the [Mentoring Handbook](#) current.

#### 5. CIL/PDAC

Members: Cosand, Jennings, Rosales, and Sattler

Task: Aligns with Goal #3 of the IPD's Strategic Plan goals to centralize professional development opportunities for all college personnel to have one resource. This would include opportunities for on and off campus. Collaborate with CIL Coordinator and the Professional Development Advisory Committee:

- To develop and promote PD opportunities to the faculty, including reporting Flex Day initiatives to the IPD.
- Review CIL and PDAC trainings to determine eligibility to earn SAC/AM and report initiatives to the IPD.

Collaborate with CIL and PDAC to streamline the respective websites to create a cohesive professional development system.

#### 6. [2025-26 IPD Meeting schedule: Agendas and Minutes](#) [IPD Application Deadlines](#)