



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, September 18, 2025

1:15PM – 2:15PM

LOCATION: LRC 250 Community Room

Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2025 - 2026

Bern Baumgartner – Business, Accounting, Mngt, Marketing	Evangelina Rosales - Cosmetology
Amanda Best - Art	Tracy Sattler (PT) – ELL/ESL/GED
Keisha Cosand - English	Herman Singh – Social Sciences
Amy Douma (Psychology) – Part-time Faculty At-large	Natalie Stone - Mathematics & Engineering
Doreen Fioretto – History & Education	Leah Walden-Hurtgen - Liberal Arts & Culture
Kate Green - IPD Chair, Physical Sciences	Rachel Wegter - Communication Studies
Amy Jennings - Psychology	VACANT - Auto Tech, Digital Arts, Drafting
Leilani Johnson - Kinesiology, Health, Athletics	VACANT - Computer Science
MaryLynne LaMantia - Biological Sciences	VACANT – Criminal Justice
Barbara Miyadi – Nursing/Health Professions	VACANT - Library
Tim Mueller – Performing Arts	VACANT – World Languages & Sign Language
Jimmy Nguyen - Counseling & EOPS	Recorder – Patty Fonseca

I. ANNOUNCEMENTS

A. Welcome new member Tracy Sattler (PT), representing ELL/ESL/GED.

B. Congratulations to _____ recipients of the Faculty Excellence Award – Peer Excellence in Teaching.

II. APPROVAL OF THE AGENDA AND MINUTES

A. Agenda – September 18, 2025

B. Minutes – [September 4, 2025](#)

III. CONTINUING BUSINESS

A. **Sabbatical Leave update** – Chair LaMantia, Sabbatical Leave Committee

B. **Handbooks**

1. [Alternative Methods](#)

2. [Salary Advancement Credits](#)

C. **Discipline/General Education Conferences, Workshops, Prof Meetings and Classes.**

\$2,500 maximum annual funding allowance, which can be used to fund a single conference or multiple conferences per academic year – OR – an Alternative Methods project. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

Tabled from 9/4/25 meeting. Determine whether it is a predatory conference.

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	DATES	LOCATION
1		Laiyin Tiffany Lao	ESL (PT) (8) LHE	Discipline	\$2,500	International Conference on Conversation Analysis and Language Teacher Education CAR	Feb 13-15, 2026	Ankara, Turkey

D. Mentoring

1. Coordinate Mentors, collect signatures on the Mentoring Agreement, recommend SAC for Mentors that qualify, and provide a copy of the Mentoring Handbook.

NEW FACULTY – 1 st Year	MENTOR
Denise Gonzalez Bon Counselor – College Autism Prog Coord	
Samantha Harris, Ethnic Studies	
Robert Nguyen, Nursing	

NEW FACULTY – 1 st Year <i>Temporary 1-year contracts</i>	MENTOR
Jessica Chavez, Nursing	
Victoria Nelson, Nursing	
Claudia Ureno, Nursing	
Regina Halchishak, Cosmetology <i>Fall 2025 only – Temp during T. Chambliss Sabbatical Leave</i>	

FACULTY – 2 nd Year	1 st Year MENTOR	2 nd Year MENTOR
Jacob Hamrick, Auto Tech	?	
Nicole Clement, Nursing	Diep Pham & Barbara Miyadi, Nursing	
Michael McCarthy, CJ	Derrick Watkins, CJ	
Teresa Roston, Cosmetology	Tasha Chambliss, Cosmetology (on Fall 2025 Sabbatical Leave)	

IV. NEW BUSINESS

A. Discipline/General Education Conferences, Workshops, Prof Meetings and Classes.

\$2,500 maximum annual funding allowance, which can be used to fund a single conference or multiple conferences per academic year – OR – an Alternative Methods project. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

Review Applications:

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	DATES	LOCATION
1		Denise Gonzalez Bon	Counselor- College Autism Program	Discipline	\$2,000	California Association for Postsecondary Education 51st Annual Convention CAR	Oct 12-15, 2025	Santa Clara, CA
2		Dawn Brooks	Music	Discipline	\$2,500	Jazz Education Network CAR	Jan 7, 2026	New Orleans, CA

B. Alternative Methods [[Application form](#)]

\$2,500 maximum annual funding allowance, which can be used to fund an AM project for an annual maximum of (1) LHE for (18) hours of work – OR - for conference funding. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

1. Review applications:

	IPD DECISION	FACULTY	DISCIPLINE	SEMESTER	UNIT	HOURS	AM TYPE	PROJECT
1		Damien Jordan	Counselor	Fall 2025	1	18	Educational Materials	Developing a Canvas Front Page for GWC classes. Plans to meet with individual departments and divisions to show them this resource and customize it to their needs to maximum adoption. Application

C. Salary Advancement Credits – Proposal for SAC Recommended List by Rep. Baumgartner

1. [Gale – Introduction to Artificial Intelligence](#) | 24 hours | 1.33 credits

D. [Strategic Plan Update](#) – Committee Goals and Action Items**V. INFORMATION ITEMS****A. Preapproved Conferences – Academic Senate (ASCCC) conferences**

All faculty are encouraged to attend state Academic Senate conference [ASCCC website]. Priority will be given to the Academic Senate Executive Board attendance of Fall and Spring Plenary and the Curriculum Institute.

- The IPD Office will provide prepayment of registration fees for applications received at least 8 weeks prior to the conference.

	IPD DECISION	FACULTY	DISCIPLINE	PD TYPE	AMOUNT	EVENT	DATES	LOCATION
1	Preapproved	Julie Terrazas	Librarian Academic Senator	ASCCC	\$2,500	ASCCC – Fall Plenary	Nov 5-8, 2025	La Jolla, CA

B. IPD Vacancies - Click [HERE](#) to submit your nomination. Open until filled.

1. Auto Automotive Technology, Digital Arts, Drafting | 2024-27
2. Computer Science | 2023-26
3. Criminal Justice | 2025-28
4. Library | 2024-27
5. World Languages & Sign Language | 2025-28

C. WORKGROUP ASSIGNMENTS 2024-25 (New or returning members to select TWO assignments)**1. SABBATICAL LEAVE** – Announced in May. Intent to File/Application/Proposal due Sept.

Members: LaMantia (Chair), Best, Nguyen, Stone, Wegter, Miyadi, Fioretto, Singh, and Baumgartner.

Task per the CCCD/CFE AFT CBA Article XXI, Section 21.3.h. Sabbatical Leave: Shall forward to the college president a list containing the names of those faculty members whose sabbatical leave applications have been reviewed indicating those approved for recommendation.

3. ACADEMIC RANK/PROFESSOR EMERITUS (Sept-Nov)

Members: Wegter (Chair), Baumgartner, Fioretto, LaMantia, Nguyen, Singh, Walden-Hurtgen, and Johnson.
 Task: Promote and assist their faculty with the application process. The work group shall forward to the IPD a list containing the names of those faculty members whose Academic Rank and Professional Emeritus applications have been reviewed and recommended for approval. Collect biographies and photos to highlight in the IPD Academic Rank webpage honoring faculty members promoted to full professor.

4. **FACULTY EXCELLENCE AWARDS**

Members: A. Jennings (FEA Liaison), Douma, Cosand, Green, Mueller, Rosales, Walden-Hurtgen, Johnson, Best, and Stone.

Task: FEA Liaison - will notify monthly recipients via email, coordinate the marquee and social media announcement with the Marketing staff. Work Group – is the selection committee for the monthly awards and participates in prize patrol. Monthly recipients and TOTY will be honored at the Academic Senate's Teacher Appreciation & Awards Luncheon in May.

5. **MENTORING**

Members: Singh (Chair), Fioretto, Jennings, Miyadi, Mueller, and Rosales.

Tasks: Assist in the recruitment of mentors and provide support to faculty in the mentoring program.

Responsible for maintaining the [Mentoring Handbook](#) current.

6. **CIL/PDAC**

Members: Cosand, Jennings, Rosales, and Sattler

Task: Aligns with Goal #3 of the IPD's Strategic Plan goals to centralize professional development opportunities for all college personnel to have one resource. This would include opportunities for on and off campus. Collaborate with CIL Coordinator and the Professional Development Advisory Committee:

- To develop and promote PD opportunities to the faculty, including reporting Flex Day initiatives to the IPD.
- Review CIL and PDAC trainings to determine eligibility to earn SAC/AM and report initiatives to the IPD.

Collaborate with CIL and PDAC to streamline the respective websites to create a cohesive professional development system.

VI. [2025-26 IPD Meeting schedule: Agendas and Minutes](#) [IPD Application Deadlines](#)

VII. **E-links**

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| <ul style="list-style-type: none"> ▪ IPD website – services and applications ▪ Academic Senate website ▪ CCI website ▪ GWC Canvas Support Site | <ul style="list-style-type: none"> ▪ Faculty & Staff webpage ▪ DEAC website ▪ Academic Senate Faculty Resources |
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