INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) AGENDA

Thursday, November 5, 2026
1:15PM – 2:15PM

LOCATION: LRC 250 Community Room
Meeting documents are also available in the IPD SharePoint (Employee log-in required)

IPD MEMBERS 2025 - 2026	
Bern Baumgartner – Business, Accounting, Computer Science	Evangelina Rosales - Cosmetology
Amanda Best - Art	Tracy Sattler (PT) – ELL/ESL/GED
Nicole Clement - Nursing/Health Professions	Natalie Stone - Mathematics & Engineering
Amy Douma (PT) - Psychology	Brian Thill - English
Doreen Fioretto – History & Education	Leah Walden-Hurtgen - Liberal Arts & Culture (ANTH, GEOG, PHIL)
Kate Green - IPD Chair, Physical Sciences	Rachel Wegter - Communication Studies
Jose Gutierrez – Sociology & Ethnic Studies	RC Wilkinson – World Languages & Sign Language/Interpreting
Leilani Johnson - Kinesiology, Health, Athletics	VACANT - Auto Tech, Digital Arts, Drafting
MaryLynne LaMantia - Biological Sciences	VACANT – Criminal Justice
Tim Mueller – Performing Arts Senator (THEA, MUS, DANC)	VACANT - Library
Jimmy Nguyen - Counseling & EOPS	VACANT – Economics & Political Science
Michelle Ohm (Art) – Part-time Faculty At-Large (Fall 2026)	

I. ANNOUNCEMENTS

A. ASGWC November Faculty Excellence Award update. Next step, the Faculty Excellence Award selection committee will select the GWC Teacher of the Year.

II. APPROVAL OF THE AGENDA AND MINUTES

A. Agenda – November 5, 2026
B. Minutes – October 15, 2026

III. CONTINUING BUSINESS

A. Academic Rank Update – Chair Baumgartner
B. Sabbatical Leave Update – Chair Best
C. Mentoring Work Group Update – Chair Mueller
   1. Coordinate mentors for new faculty
   2. Confirm continued interest for Y2 faculty
   3. Obtain signatures of Mentor/Mentee Agreement
   4. Encourage mentors to apply for SAC, if eligible.

2026-27 TENURE-TRACK FULL-TIME FACULTY

FACULTY Y1	DISCIPLINE	MENTOR	AGREEMENT	SAC
Melissa Navarro	Communication Studies	Brian Thill		
Joyce Nguy	Political Science	Heather Kelley	X	N/A
Jose Gutierez	Ethnic Studies/ Chicano Studies			
Zaid Eltawil	Engineering & Physics			
FACULTY Y2	**DISCIPLINE**			
Samantha Harris	Ethnic Studies	Amy Jennings, Psychology		N/A
Denise Gonzalez Bon	Counselor-DSPS	Jeanette Adame, History		N/A
Robert Nguyen	Nursing	Phuong Nguyen, Nursing		N/A
Nicole Clement	Nursing	Berlynn Ching, Nursing		N/A

Temporary One-Year Faculty Contracts

Veronica Gschweng Y1	Nursing			
Kenyon Callahan Y1	Political Science			
Paul McBurnett (Fall 2026)	Geology			
Claudia Ureno Y2	Nursing	Jason Sheley, Philosophy		
Tori Nelson Y2	Nursing	Jessica Patapoff		
Jessica Chavez Y2	Nursing	Evangelina Rosales, Cosmetology		

Maria Tran	Counseling			

IV. NEW BUSINESS

A. Conference/Travel - Discipline/General Education Conferences, Workshops, Prof Meetings, and Classes.
$3,000 maximum annual funding allowance, which can be used to fund a single conference or multiple conferences per academic year – OR – an Alternative Methods project. Funding is first-come, first-served and determined based on available Full-time Faculty and Part-time Faculty Conference funds.

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	CONFERENCE DATES	LOCATION
1		**Monica Jovanovich**	Art	Discipline	$3,000	College Art Association 115th Annual Conference CAR	Feb 3-7, 2027	New York, NY
2		**Diep Pham**	Nursing	Discipline	$3,000	American Academy of Orthopaedic Surgeons 2027 Annual Meeting CAR	March 3-6, 2027	Las Vegas, NV

B. **Department Symposium – Review application**

	IPD DECISION	FACULTY	DISCIPLINE	AMOUNT REQUESTED	DATE	SYMPOSIUM OBJECTIVES	# FACULTY
1		**Teresa Nguyen**	ELL	$350	December 4, 2026	APPLICATION This symposium will equip ELL, ESL, and GED faculty with practical strategies to increase classroom participation, improve student attendance, and strengthen course completion. Participants will explore interactive teaching techniques, strategies for supporting students with inconsistent attendance, and methods for identifying and reengaging students at risk of dropping out. Faculty will collaborate to develop specific approaches they can implement in their classrooms to improve student engagement and persistence.	7
2		**Jimmy Nguyen**	Counseling	$900	December 4, 2026	APPLICATION To establish baseline discussions regarding the adaptation of current Counseling OER, gauge faculty interest, and prepare participants for a dedicated, hands-on OER workgroup scheduled for the spring. In addition, the symposium aims to familiarize counselors with campus facilities, labs, and resource centers through a guided tour/walkthrough.	18

V. INFORMATION ITEMS

A. **WORKGROUP ASSIGNMENTS 2026-27** (New or returning members to select TWO assignments)

1. **SABBATICAL LEAVE** – Announced in May. Intent to File/Application/Proposal due Sept.
   Members: Best (Chair), LaMantia, Nguyen, Stone, Wegter, Mueller, Fioretto, Clement, and Baumgartner.
   Task per the CCCD/CFE AFT CBA Article XXI, Section 21.3.h. Sabbatical Leave: Shall forward to the college president a list containing the names of those faculty members whose sabbatical leave applications have been reviewed, indicating those approved for recommendation.

2. **ACADEMIC RANK/PROFESSOR EMERITUS** (Sept-Nov)
   Members: Baumgartner (Chair), Baumgartner, Fioretto, Johnson, LaMantia, Nguyen, Walden-Hurtgen, Thill, Ohm, Wegter, and Wilkinson.
   Task: Promote and assist their faculty with the application process. The work group shall forward to the IPD a list containing the names of those faculty members whose Academic Rank and Professional Emeritus applications have been reviewed and recommended for approval. Collect biographies and photos to highlight in the IPD Academic Rank webpage honoring faculty members promoted to full professor.
3. **FACULTY EXCELLENCE AWARDS**
   Members: Jennings (FEA Liaison), Cosand, Clement, Douma, Green, Ohm, Mueller, Rosales, Walden-Hurtgen, Johnson, Best, and Stone.
   Task: FEA Liaison - will notify monthly recipients via email, coordinate the marquee and social media announcement with the Marketing staff. Work Group – is the selection committee for the monthly awards and participates in prize patrol. Monthly recipients and TOTY will be honored at the Academic Senate's Teacher Appreciation & Awards Luncheon in May.
4. **MENTORING**
   Members: Mueller (Chair), Fioretto, Jennings, Rosales, and Wilkinson.
   Tasks: Assist in the recruitment of mentors and provide support to faculty in the mentoring program. Responsible for maintaining the Mentoring Handbook current.
5. **CIL/PDAC**
   Members: Cosand, Jennings, Rosales, and Sattler
   Task: Aligns with Goal #3 of the IPD's Strategic Plan goals to centralize professional development opportunities for all college personnel to have one resource. This would include opportunities for on and off campus. Collaborate with CIL Coordinator and the Professional Development Advisory Committee:
   - To develop and promote PD opportunities to the faculty, including reporting Flex Day initiatives to the IPD.
   - Review CIL and PDAC trainings to determine eligibility to earn SAC/AM and report initiatives to the IPD.

   Collaborate with CIL and PDAC to streamline the respective websites to create a cohesive professional development system.
6. IPD Meeting schedule: Agendas and Minutes
   IPD Application Deadlines