



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) MINUTES

Thursday, March 5, 2026

1:15PM – 2:15PM

LOCATION: LRC 250 Community Room

Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2025 - 2026	
Bern Baumgartner – Business, Accounting, Computer Science	Evangelina Rosales - Cosmetology
Amanda Best - Art	Tracy Sattler (PT) – ELL/ESL/GED
Keisha Cosand - English	Natalie Stone - Mathematics & Engineering
Amy Douma (PSYC) – Part-time Faculty At-large	Leah Walden-Hurtgen - Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)
Doreen Fioretto – History & Education	Rachel Wegter - Communication Studies
Kate Green - IPD Chair, Physical Sciences	RC Wilkinson – World Languages & Sign Language/Interpreting
Amy Jennings - Psychology	VACANT - Auto Tech, Digital Arts, Drafting
Leilani Johnson - Kinesiology, Health, Athletics	VACANT – Criminal Justice
MaryLynne LaMantia - Biological Sciences	VACANT - Library
Tim Mueller – Performing Arts Senator (THEA, MUS, DANC)	VACANT - Nursing/Health Professions
Jimmy Nguyen - Counseling & EOPS	Recorder - Patty Fonseca
Joel Powell – Social Sciences Senator (ECON, PSCI, SOC, ETHS)	

I. ANNOUNCEMENTS

- A. Welcome back, IPD member Joel Powell, representing Social Sciences.
- B. [Register for the ASCCC Area D Meeting](#) | Location: GWC MPR 100 | Friday, March 13 from 9 am - 3 pm
Open to all faculty. Held in preparation for the ASCCC plenary session, Area meetings provide an opportunity to connect with colleagues, discuss regional issues, review proposed resolutions, and develop new resolutions.
- C. Rep. Nguyen invited attendance to the GWC Goldchella on March 12.
- D. Rep. Rosales invited attendance to the Cosmetology Esthetician department’s skin care salon services' soft opening. Appointments can be made online: <https://www.goldenwestcollege.edu/cosmo/skin-care-salon/index.html>.
- E. Rep. Jennings introduced Samantha Harris, the new full-time Ethnic Studies instructor, who attended the IPD meeting as a guest.

II. APPROVAL OF THE AGENDA AND MINUTES

- A. Agenda – March 5, 2026. Amend the agenda to remove New Business C-3. MOTION by Rep. LaMantia to approve the agenda as amended. Seconded by Rep. Rosales. Hearing no objections, the motion passed.
- B. Minutes – February 5, 2026. Approval of the minutes was deferred to the next agenda.

III. CONTINUING BUSINESS

- A. Sabbatical Leave – Congratulations to GWC faculty board-approved for a 2026-27 sabbatical leave:
 - Keisha Cosand | Fall 2026
 - Amy Jennings | Fall 2026
 - Noah Levin | Fall 2026
 - Paul Tayyar | Fall 2026
 - Tim Mueller | Spring 2027
 - Teresa Nguyen | Spring 2027
 - Jason Sheley | Spring 2027

Patty from the IPD Office shared a sabbatical applicant’s recommendation to convene the subcommittee in spring to review and improve the application materials ahead of the 2027–28 sabbatical application cycle.

B. Flex Day update

The IPD provided feedback on Spring Flex Day, recommending separate RSI sessions for lecture and lab courses, as some disciplines are fully in-person. There was consensus that department meetings should remain a standard component. Due to strong interest, additional AI sessions were suggested, and the keynote speaker

received positive feedback. Recommendations also included offering coffee with the afternoon snack and improving lunch options. Rep. Jennings stated she will share the IPD's feedback with PDAC.

IV. NEW BUSINESS

A. Update: Faculty Funding Opportunity Grant (FFOG) Application Review

Due to the cancellation of the February 19 IPD meeting due to Flex Day, committee members were asked to independently review the FFOG applications received from District. Chair Green recused herself from the review process, as she was one of the applicants. Members submitted their scores, and the final ranking was compiled and submitted to District on April 23 with the approval of Rep. LaMantia.

Ranking: 1. Kate Green, Chemistry, and 2. Gita Alemansour, Mathematics

B. Discipline/General Education Conferences, Workshops, Prof Meetings, and Classes.

\$2,500 maximum annual funding allowance, which can be used to fund a single conference or multiple conferences per academic year – OR – an Alternative Methods project. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

1. Review Applications:

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	CONFERENCE DATES	LOCATION
1	Time-sensitive IPD Chair Approved	Michelle Palma	Geography	Discipline	\$2,500	2026 American Association of Geographers Annual Meeting CAR	March 17 – 21, 2026	San Francisco, CA
2	Approved M-LaMantia S-Baumgartner	Jimmy Nguyen	Counseling	Discipline	\$2,500	CollegeSource Annual Conference CAR	June 22-25, 2026	San Diego, CA
3	<i>The faculty member cancelled CAR due to registration being closed.</i>	Maria Tran	Counseling (Sp2026 Full-time Temporary Contract)	General	\$1,000 Not eligible for SEAP funds	Asian Pacific Americans in Higher Education CAR	April 12-14, 2026	Anaheim, CA
4	Approved M-Rosales S-Fioretto	Teresa Nguyen	ELL	Discipline	\$2,650 Includes \$150 presenter funding	2026 Korea Teachers of English to Speakers of Other Languages International Conference. CAR	May 16-17, 2026	Seoul, South Korea

C. Call for IPD Chair or designee on PDAC | Term: 2026-28

Chair Green reported that it is time to select the IPD designee to serve on PDAC for 2026-28. Rep. Jennings, the current designee, explained her role and contributions on PDAC. She noted that she will be on sabbatical in Fall 2026 and unable to serve during that term. If no one is interested in serving the full two years, Rep. Jennings offered to renew her term with a substitute needed for Fall 2026. Chair Green noted a second call will take place at the next IPD meeting.

D. Faculty Excellence Awards – March: Innovation

FEA nominations recognized by Faculty, Department Chairs, Deans, and Managers.

Deadline: Friday, March 11, 2026

V. INFORMATION ITEMS

A. Recommended Conferences - Discipline/General Education, Workshops, Prof Meetings, Classes, and ASCCC conferences.

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	DATES	LOCATION
1	Preapproved	Pete Bouzar	Math	General	\$1,000	Online Teaching Conference	June 23-25, 2026	Anaheim, CA
2	Preapproved	Samantha Harris	Ethnic Studies	General	\$1,000	CAR 1 CAR 2		

B. WORKGROUP ASSIGNMENTS 2024-25 (New or returning members to select TWO assignments)

1. **SABBATICAL LEAVE** – Announced in May. Intent to File/Application/Proposal due Sept.
Members: LaMantia (Chair), Best, Nguyen, Stone, Wegter, Miyadi, Mueller, Fioretto, and Baumgartner.
Task per the CCCD/CFE AFT CBA Article XXI, Section 21.3.h. Sabbatical Leave: Shall forward to the college president a list containing the names of those faculty members whose sabbatical leave applications have been reviewed indicating those approved for recommendation.
3. **ACADEMIC RANK/PROFESSOR EMERITUS** (Sept-Nov)
Members: Wegter (Chair), Baumgartner, Fioretto, Johnson, LaMantia, Nguyen, Walden-Hurtgen, and Wilkinson.
Task: Promote and assist their faculty with the application process. The work group shall forward to the IPD a list containing the names of those faculty members whose Academic Rank and Professional Emeritus applications have been reviewed and recommended for approval. Collect biographies and photos to highlight in the IPD Academic Rank webpage honoring faculty members promoted to full professor.
4. **FACULTY EXCELLENCE AWARDS**
Members: A. Jennings (FEA Liaison), Douma, Cosand, Green, Mueller, Powell, Rosales, Walden-Hurtgen, Johnson, Best, and Stone.
Task: FEA Liaison - will notify monthly recipients via email, coordinate the marquee and social media announcement with the Marketing staff. Work Group – is the selection committee for the monthly awards and participates in prize patrol. Monthly recipients and TOTY will be honored at the Academic Senate’s Teacher Appreciation & Awards Luncheon in May.
5. **MENTORING**
Members: Mueller (Chair), Fioretto, Jennings, Miyadi, Powell, Rosales, and Wilkinson.
Tasks: Assist in the recruitment of mentors and provide support to faculty in the mentoring program. Responsible for maintaining the [Mentoring Handbook](#) current.
6. **CIL/PDAC**
Members: Cosand, Jennings, Rosales, and Sattler
Task: Aligns with Goal #3 of the IPD’s Strategic Plan goals to centralize professional development opportunities for all college personnel to have one resource. This would include opportunities for on and off campus. Collaborate with CIL Coordinator and the Professional Development Advisory Committee:
 - To develop and promote PD opportunities to the faculty, including reporting Flex Day initiatives to the IPD.
 - Review CIL and PDAC trainings to determine eligibility to earn SAC/AM and report initiatives to the IPD.
 Collaborate with CIL and PDAC to streamline the respective websites to create a cohesive professional development system.

**VI. [2025-26 IPD Meeting schedule: Agendas and Minutes](#)
[IPD Application Deadlines](#)**