



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) MINUTES

Thursday, March 19, 2026

1:15PM – 2:15PM

LOCATION: LRC 250 Community Room

Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2025 - 2026	
Bern Baumgartner – Business, Accounting, Computer Science	Evangelina Rosales – Cosmetology
Amanda Best - Art	Tracy Sattler (PT) – ELL/ESL/GED
Keisha Cosand - English	Natalie Stone - Mathematics & Engineering
Amy Douma (PSYC) – Part-time Faculty At-large	Leah Walden-Hurtgen - Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)
Doreen Fioretto – History & Education	Rachel Wegter - Communication Studies
Kate Green - IPD Chair, Physical Sciences	RC Wilkinson – World Languages & Sign Language/Interpreting
Amy Jennings - Psychology	VACANT - Auto Tech, Digital Arts, Drafting
Leilani Johnson - Kinesiology, Health, Athletics	VACANT – Criminal Justice
MaryLynne LaMantia - Biological Sciences	VACANT - Library
Tim Mueller – Performing Arts Senator (THEA, MUS, DANC)	VACANT - Nursing/Health Professions
Jimmy Nguyen - Counseling & EOPS	Recorder - Patty Fonseca
Joel Powell – Social Sciences Senator (ECON, PSCI, SOC, ETHS)	

I. ANNOUNCEMENTS

A. Recipient of the March Faculty Excellence Innovation Award.

Chair Green announced that Theresa Lavarini is the March Faculty Excellence Award recipient for Innovation (full-time faculty), and Steven Ruatta (Chemistry) is the part-time faculty recipient.

II. APPROVAL OF THE AGENDA AND MINUTES

A. Agenda – March 19, 2026. Request to amend the agenda New Business Item B-2, to increase the funding due to the addition of a full-time faculty member. **MOTION** by Rep. Best to approve the agenda as amended. Seconded by Rep. LaMantia. Hearing no objections, the motion passed.

B. Minutes – March 5, 2026. **MOTION** by Rep. LaMantia to approve the minutes as presented. Seconded by Rep. Baumgartner. Hearing no objections, the motion passed.

III. SABBATICAL REPORT (This item was tabled to the next IPD meeting).

A. [Sabbatical Report](#) – Tasha Chambliss, Cosmetology

IV. CONTINUING BUSINESS

A. [Academic Senate Onboarding](#): Salary Advancement & Alternative Methods opportunities – Annamaria Crescimanno, AS Vice President

AS VP Crescimanno presented a proposal for Academic Senate (AS) onboarding designed for full-time and part-time faculty interested in serving on AS, returning senators, new committee members, new department chairs, and as a requirement for all new senators. She sought feedback from IPD regarding potential professional development funding opportunities. The IPD supports the initiative; however, it was determined that it may not meet SAC and AM hour eligibility requirements for that type of funding. It was recommended that the onboarding be coordinated through the CIL.

B. Honors Program update – Proposal for Alternative Methods funding

Chair Green reviewed the IPD's current budget to identify potential funding opportunities. She informed that Damien Jordan, Counselor, is seeking feedback from the IPD regarding possible professional development funding for faculty who volunteer to develop an honors course.

- The IPD noted concerns that, although this was framed as the development of educational materials, it aligns more closely with contractual curriculum development. There was also concern about the precedent this could set if SAC and AM funding were used in this way.

- It was further noted that, even if the IPD were able to partially support the initiative, it could not allocate the level of funding likely needed to meaningfully incentivize broad faculty participation. As such, it was recommended that he seek additional guidance from the college regarding other funding sources.
- The IPD concluded that the Honors Program should first clarify its model before the IPD can assess appropriate funding support.

V. NEW BUSINESS

A. **Discipline/General Education Conferences, Workshops, Prof Meetings, and Classes.**

\$2,500 maximum annual funding allowance, which can be used to fund a single conference or multiple conferences per academic year – OR – an Alternative Methods project. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

1. Review Applications:

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	CONFERENCE DATES	LOCATION
1	Approved M-Stone S-LaMantia	Christian Rodriguez	Kin, Health, Athletics Part-time 8.85 LHE	Discipline	\$2,500	Sorinex Summerstrong CAR	May 15-16, 2026	Lexington, SC

2. Rep. LaMantia addressed the CAR submitted by her constituent, which was received too late to be included on this agenda. In response to the email exchange with the IPD Chair, Rep. LaMantia provided additional clarification regarding how the conference meets IPD eligibility criteria for Professor Egan’s attendance. IPD members expressed support for the CAR.
- Chair Green noted that her intent is to ensure that faculty documentation in the CAR’s Purpose of Trip clearly demonstrates alignment with IPD criteria, so that the college does not question IPD approvals.
 - The IPD Office will follow up with the faculty member to request additional clarification on how the conference connects to her teaching.
 - **MOTION** by Rep. Best to grant Chair Green interim approval authority during the period when the IPD is not meeting due to spring break, as the next IPD meeting is not scheduled until April 16. Seconded by Rep. Wegter. Hearing no objections, the motion passed.

B. **Department Symposium – Review application**

	IPD DECISION	FACULTY	DISCIPLINE	AMOUNT REQUESTED	DATE	SYMPOSIUM OBJECTIVES	# FACULTY
1	Approved M-Best S-Wegter	Teresa Nguyen	ELL	\$450	April 23, 2026	APPLICATION This symposium aims to deepen participants' understanding of what meaningful student engagement looks like in ELL/ESL and GED classrooms and to examine the factors that influence engagement among multilingual learners, including motivation, language proficiency, cultural identity, and sense of belonging. Participants will learn to distinguish between surface-level participation and deeper cognitive engagement while exploring research-informed, practical strategies that can be implemented immediately in their classrooms. The session will also provide opportunities to design	9

						activities that increase student voice, interaction, and collaborative learning. By the end of the symposium, attendees will leave with concrete tools and a clear action plan to strengthen engagement and improve student outcomes in their own classrooms.	
2	Approved M-Best S-Walden-Hurtgen	Jimmy Nguyen	Counseling	Revised: \$900 \$850	May 15, 2026	<p><u>APPLICATION</u></p> <p>The Counseling Division is in the process of working on Program Review for counseling services, instructional courses, and program-specific services. Through this process, the division aims to strengthen services, enhance instructional offerings, and ensure that programs effectively support student success and equity.</p>	18 17

VI. INFORMATION ITEMS

A. Recommended Conferences - Discipline/General Education, Workshops, Prof Meetings, Classes, and ASCCC conferences.

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	DATES	LOCATION
1	Preapproved	Pete Bouzar	Math	General	\$800	ASCCC AI and Academia 2026: Navigating the Future CAR	March 19-21, 2026	Costa Mesa, CA

B. WORKGROUP ASSIGNMENTS 2024-25 (New or returning members to select TWO assignments)

1. **SABBATICAL LEAVE** – Announced in May. Intent to File/Application/Proposal due Sept.
Members: LaMantia (Chair), Best, Nguyen, Stone, Wegter, Miyadi, Mueller, Fioretto, and Baumgartner.
Task per the CCCD/CFE AFT CBA Article XXI, Section 21.3.h. Sabbatical Leave: Shall forward to the college president a list containing the names of those faculty members whose sabbatical leave applications have been reviewed indicating those approved for recommendation.
3. **ACADEMIC RANK/PROFESSOR EMERITUS** (Sept-Nov)
Members: Wegter (Chair), Baumgartner, Fioretto, Johnson, LaMantia, Nguyen, Walden-Hurtgen, and Wilkinson.
Task: Promote and assist their faculty with the application process. The work group shall forward to the IPD a list containing the names of those faculty members whose Academic Rank and Professional Emeritus applications have been reviewed and recommended for approval. Collect biographies and photos to highlight in the IPD Academic Rank webpage honoring faculty members promoted to full professor.
4. **FACULTY EXCELLENCE AWARDS**
Members: A. Jennings (FEA Liaison), Douma, Cosand, Green, Mueller, Powell, Rosales, Walden-Hurtgen, Johnson, Best, and Stone.
Task: FEA Liaison - will notify monthly recipients via email, coordinate the marquee and social media announcement with the Marketing staff. Work Group – is the selection committee for the monthly awards and participates in prize patrol. Monthly recipients and TOTY will be honored at the Academic Senate’s Teacher Appreciation & Awards Luncheon in May.

5. MENTORING

Members: Mueller (Chair), Fioretto, Jennings, Miyadi, Powell, Rosales, and Wilkinson.

Tasks: Assist in the recruitment of mentors and provide support to faculty in the mentoring program.

Responsible for maintaining the [Mentoring Handbook](#) current.

6. CIL/PDAC

Chair Green informed that Rep. Jennings term is expiring this semester, and the IPD is seeking a designee to serve on the Professional Development Advisory Committee for a term of 2026-28.

- The designee has the option to serve the full term, or Rep. Jennings offered to renew her term but would need a sub during her Fall 2026 sabbatical leave.
- Hearing no nominations, the IPD Office noted that the Academic Senate recently approved an additional faculty member, Lindsay Lewis, to serve as Faculty At-Large on PDAC. The IPD Office inquired whether she might be willing to sub in Fall 2026 and report to the IPD on PDAC matters. Rep. Stone offered to contact Professor Lewis and provide an update at the next meeting.

Members: Cosand, Jennings, Rosales, and Sattler

Task: Aligns with Goal #3 of the IPD's Strategic Plan goals to centralize professional development opportunities for all college personnel to have one resource. This would include opportunities for on and off campus. Collaborate with CIL Coordinator and the Professional Development Advisory Committee:

- To develop and promote PD opportunities to the faculty, including reporting Flex Day initiatives to the IPD.
- Review CIL and PDAC trainings to determine eligibility to earn SAC/AM and report initiatives to the IPD.

Collaborate with CIL and PDAC to streamline the respective websites to create a cohesive professional development system.

**VII. [2025-26 IPD Meeting schedule: Agendas and Minutes](#)
[IPD Application Deadlines](#)**