



INSTITUTE FOR PROFESSIONAL DEVELOPMENT (IPD) MINUTES

Thursday, April 16, 2026

1:15PM – 2:15PM

LOCATION: LRC 250 Community Room

Meeting documents are also available in the [IPD SharePoint](#) (Employee log-in required)

IPD MEMBERS 2025 - 2026	
Bern Baumgartner – Business, Accounting, Computer Science	Evangelina Rosales - Cosmetology
Amanda Best - Art	Tracy Sattler (PT) – ELL/ESL/GED
Keisha Cosand - English	Natalie Stone - Mathematics & Engineering
Amy Douma (PSYC) – Part-time Faculty At-large	Leah Walden-Hurtgen - Liberal Arts & Culture (ANTH, GEOG, GLST, PHIL)
Doreen Fioretto – History & Education	Rachel Wegter - Communication Studies
Kate Green - IPD Chair, Physical Sciences	RC Wilkinson – World Languages & Sign Language/Interpreting
Amy Jennings - Psychology	VACANT - Auto Tech, Digital Arts, Drafting
Leilani Johnson - Kinesiology, Health, Athletics	VACANT – Criminal Justice
MaryLynne LaMantia - Biological Sciences	VACANT - Library
Tim Mueller – Performing Arts Senator (THEA, MUS, DANC)	VACANT - Nursing/Health Professions
Jimmy Nguyen - Counseling & EOPS	Recorder - Patty Fonseca
Joel Powell – Social Sciences Senator (ECON, PSCI, SOC, ETHS)	

I. ANNOUNCEMENTS

- GWC 2026 Knowledge Exchange | Wednesday, May 6 | 11 am – 1 pm in MPR: IPD members are encouraged to attend in support of the CIL and represent professional development efforts.
- [CIL April/May Sessions](#) – IPD members are encouraged to promote and support constituent attendance at CIL offerings.
- Chair Green announced that Jeanette Adame was recognized as the April FEA Recipient/s – Excellence in Leadership and Service | Recognized by Faculty & Committee Chairs & Recorders
- Reminder – last day to apply for Summer conferences & SAC; Fall Alternative Methods for projects starting in September; and Fall Department Symposiums planned for September is noon on Friday, May 21, 2026.
- Sabbatical Subcommittee to meet following the next IPD meeting to review 2027-28 Sabbatical application materials.
- Chair Green expressed appreciation to the outgoing Chair of the Sabbatical Subcommittee for her dedicated leadership and years of service. She recognized her thoughtful guidance and ongoing commitment to supporting faculty applying for sabbatical leave. She announced that the Sabbatical Leave Subcommittee will convene immediately following the IPD meeting to review and revise the sabbatical leave application and material.

II. APPROVAL OF THE AGENDA AND MINUTES

- A. Agenda – April 16, 2026. **MOTION** by Rep. LaMantia to approve the agenda as amended. Seconded by Rep. Best. Hearing no objections, the motion passed.
- B. Minutes – March 19, 2026. **MOTION** by Rep. LaMantia to approve the minutes as presented. Seconded by Rep. Best. Hearing no objections, the motion passed.

III. SABBATICAL REPORT – The following faculty members presented on their sabbatical leave.

- A. Tasha Chambliss, Cosmetology – Fall 2025 | [Sabbatical Report](#) | [Presentation](#)
- B. Lindsay Lewis, Mathematics – Fall 2025 | [Sabbatical Report](#) | [Presentation](#)

IV. CONTINUING BUSINESS

- A. Call for IPD designee on PDAC | Term: Fall 2026
Lindsay Lewis (PDAC Faculty At-Large) volunteered to sub for Amy Jennings on PDAC during the Fall semester and report to the IPD.
- B. Honors Program Update
Chair Green distributed copies of and reviewed Damien Jordan’s proposed Honors Task Force Recommendations. She reported that the Honors Program is moving forward with the support of the College President and the Vice President of Instruction. She highlighted Section #12 of the recommendations, which proposes consideration of Alternative Methods for faculty on the fifth column (equivalent to 1 LHE) for the development of educational materials related to the Honors portion of the curriculum to be created by discipline faculty.

Chair Green affirmed that the IPD has purview over this portion of the recommendations and may help shape the process in a manner that best supports faculty. She noted that this could include providing guidance on how to prepare applications for AM Honors Program educational materials that meet the AM criteria. She recommended that IPD members be prepared to continue discussion at the next IPD meeting.

She noted that President Randall is exploring a mini PRT to secure funding for the establishment and implementation of the Honors Program. Rep. Wegter, who previously taught Honors Program courses at GWC, shared that there is no GPA requirement for students to participate in the program. Faculty interested in learning more were encouraged to contact Rep. Wegter.

V. NEW BUSINESS

A. SALARY ADVANCEMENT CREDIT – LOWER DIVISION COURSE - Review application

	IPD DECISION	FACULTY	DISCIPLINE	UNITS	SAC	PROGRAM	PROJECT	COMPLETION DATE
1	Refer below:	Maria Tran	Counseling (Temporary FT contract Spring 2026)	5	5	Lower Division for IPD Credit	SPAN 101 F Fullerton College Application	8/1/26
<p>Chair Green informed that Kyla Bentley, District HR, had confirmed that part-time faculty can use lower division credits for salary advancement. She noted that the SPAN 101 course begins in June which is after Maria Tran’s temporary Full-time faculty contract ends. The IPD Office shared that the Counseling division office had confirmed that the faculty member will be assigned to 7.5+ LHE in the Fall semester.</p> <ul style="list-style-type: none"> ▪ MOTION by Rep. LaMantia to approve SAC for the June class. Seconded by Rep. Cosand. Hearing no objections, the motion passed. ▪ Discussion on whether to approve IPD credits or Academic Credits for a 100-level course. MOTION by Chair Green to revise the IPD SAC Reference Guide under Lower Division to include that all 100-level courses may earn IPD credits. 200/300-level courses may qualify for Academic credits pending review by the IPD, and to check with your IPD area representative if your class qualifies for Academic credits”. ▪ MOTION by Rep. LaMantia to approve IPD credits for Maria Tran’s SPAN 101 application. Seconded by Rep. Baumgartner. Hearing no objections, the motion passed. 								

VI. INFORMATION ITEMS

A. Discipline/General Education Conferences, Workshops, Prof Meetings, and Classes.

\$2,500 maximum annual funding allowance, which can be used to fund a single conference or multiple conferences per academic year – OR – an Alternative Methods project. Funding is first-come, first-served and is contingent on available Full-time Faculty and Part-time Faculty Conference funds.

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	CONFERENCE DATES	LOCATION
1	IPD Chair Approved (Time-sensitive due to Spring Break & cancellation of April 2 IPD meeting)	Catherine Egan	Biology	Discipline	\$2,500	Menopause Management and Hormone Bootcamp	April 24 – 26, 2026	Virtual

B. ASCCC conference – Preapproved. IPD Office provided administrative support to the Office of Instruction to process these CARs to be funded using the Course Control Number (CCN) Grant.

	IPD DECISION	FACULTY	DISCIPLINE	CONF TYPE	AMOUNT	EVENT	DATES	LOCATION
1	Preapproved	Jennifer Bailly	Economics CCI Chair	ASCCC	\$2,500	Curriculum Institute CAR	July 15-18, 2026	Sacramento, CA

2	Preapproved	Nicole Diamond	Counselor/ Articulation Officer	ASCCC	\$525	Curriculum Institute CAR	July 15-18, 2026	Sacramento, CA
3	Preapproved	Jeanette Adame	History	ASCCC	\$2,500	Curriculum Institute CAR	July 15-18, 2026	Sacramento, CA

C. Salary Advancement Credits – Recommended Courses listed in the SAC Handbook

	IPD DECISION	FACULTY	DISCIPLINE	CREDITS	HOURS	PROGRAM	PROJECT	COMPLETION DATE
1	Preapproved	Denise Bon	Counseling	1.33	24	CONF/WKP	Gale – Teaching Students with Autism	5/29/26
2	Preapproved	Denise Bon	Counseling	1.33	24	CONF/WKP	Gale – Empowering Students with Disabilities	5/29/26
3	Preapproved	Denise Bon	Counseling	1.33	24	CONF/WKP	Gale – Spanish for the Classroom	5/29/26

D. WORKGROUP ASSIGNMENTS 2024-25 (New or returning members to select TWO assignments)

1. **SABBATICAL LEAVE** – Announced in May. Intent to File/Application/Proposal due Sept.
Members: LaMantia (Chair), Best, Nguyen, Stone, Wegter, Miyadi, Mueller, Fioretto, and Baumgartner.
Task per the CCCD/CFE AFT CBA Article XXI, Section 21.3.h. Sabbatical Leave: Shall forward to the college president a list containing the names of those faculty members whose sabbatical leave applications have been reviewed indicating those approved for recommendation.
3. **ACADEMIC RANK/PROFESSOR EMERITUS** (Sept-Nov)
Members: Wegter (Chair), Baumgartner, Fioretto, Johnson, LaMantia, Nguyen, Walden-Hurtgen, and Wilkinson.
Task: Promote and assist their faculty with the application process. The work group shall forward to the IPD a list containing the names of those faculty members whose Academic Rank and Professional Emeritus applications have been reviewed and recommended for approval. Collect biographies and photos to highlight in the IPD Academic Rank webpage honoring faculty members promoted to full professor.
4. **FACULTY EXCELLENCE AWARDS**
Members: A. Jennings (FEA Liaison), Douma, Cosand, Green, Mueller, Powell, Rosales, Walden-Hurtgen, Johnson, Best, and Stone.
Task: FEA Liaison - will notify monthly recipients via email, coordinate the marquee and social media announcement with the Marketing staff. Work Group – is the selection committee for the monthly awards and participates in prize patrol. Monthly recipients and TOTY will be honored at the Academic Senate’s Teacher Appreciation & Awards Luncheon in May.
5. **MENTORING**
Members: Mueller (Chair), Fioretto, Jennings, Miyadi, Powell, Rosales, and Wilkinson.
Tasks: Assist in the recruitment of mentors and provide support to faculty in the mentoring program. Responsible for maintaining the [Mentoring Handbook](#) current.
6. **CIL/PDAC**
Members: Cosand, Jennings, Rosales, and Sattler
Task: Aligns with Goal #3 of the IPD’s Strategic Plan goals to centralize professional development opportunities for all college personnel to have one resource. This would include opportunities for on and off campus. Collaborate with CIL Coordinator and the Professional Development Advisory Committee:
 - To develop and promote PD opportunities to the faculty, including reporting Flex Day initiatives to the IPD.
 - Review CIL and PDAC trainings to determine eligibility to earn SAC/AM and report initiatives to the IPD.
 Collaborate with CIL and PDAC to streamline the respective websites to create a cohesive professional development system.
7. [2025-26 IPD Meeting schedule: Agendas and Minutes](#)
[IPD Application Deadlines](#)