

GWC Fall Flex Day 2026

GOLDEN WEST COLLEGE • DISTANCE EDUCATION

Panopto to Canvas Studio

Transition Guide

Step-by-Step and Hands-On Training Workshop

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**GOLDEN
WEST
COLLEGE**

Today's Roadmap



PART 1: Demonstration

A guided walkthrough showing you how to locate, organize, caption, and swap out Panopto video links in your courses



PART 2: Practice

Practice in your own Canvas Studio Library and Canvas courses with support from Distance Education facilitator.



PART 3: Q&A

Open floor for individual troubleshooting and questions.

Canvas Studio: The Power of a Native Tool



Improved Workflow

Built directly into Canvas platform—no third-party logins, separate software, or tab switching required.



Active Student Engagement

Features built-in video quizzing and time-stamped timeline discussions that encourage rich peer-to-peer interaction.



Actionable Video Analytics

Track individual student viewing habits, exact drop-off points, and re-watch trends right from inside your course page.



SpeedGrader Integration

Video quiz scores and student video submission assignments flow directly into Canvas SpeedGrader and the Gradebook.

Access the Transition Guide Shell

SCAN TO ENROLL

Self-Enroll in the Canvas Training Shell

Scan the QR code or navigate to join the transition shell and follow along with today's live workshop.



COURSE SHELL TITLE

GWC Panopto to Canvas Studio Transition Guide

The 4-Step Migration Checklist



The Good News: IT has already handled the "moving truck." Your active videos have been transferred over to your Canvas Studio Library. Follow this 4-step checklist to finalize your courses!



Locate & Verify

Find your migrated Panopto folder in Canvas Studio.



Organize

Group videos into Studio Collections by course or topic.



Review Captions

Ensure digital accessibility & publish auto-captions.



Swap Links

Re-embed Studio videos into Canvas modules & pages.

Step 1: Locate and Verify Your Videos



Check Your Studio Library

Navigate to **Canvas Studio** from the main left-hand global navigation bar in Canvas.

Look for the automatically generated **Panopto Videos Collection** (folder) containing all of your migrated media assets.



Canvas Global Nav > Studio > My Library



Missing Videos?

Due to known migration sync behavior, some faculty may experience missing videos. **Do not panic!**

Action Needed: Submit a quick [District IT Help Desk Ticket](#) to trigger a manual library sync for your account.

Step 2: Organize Your Collections



Use Studio Collections

Before embedding videos into courses, organize your media library using Canvas Studio Collections. Create distinct collections grouped by course number, semester, or specific subject topic.



Studio Collections Guide

Learn how to create, edit, share, and categorize your video media into custom course folders.

 [Access Collections Guide](#)



Pro Tip: Save Time Later

Organizing your video collections now will save massive amounts of time during future semester rollovers and course module updates.

Step 3: Review & Publish Captions

COMPLIANCE STANDARD

Accessibility First

Digital accessibility is core to GWC instructional standards. While captions migrate automatically, you must review, edit if necessary, and officially **Publish** auto-captions in Studio to make them visible to students.

How to Publish Captions



Click on the video thumbnail in your Studio library. Select the **Captions tab** beneath the video player. Review auto-generated text for accuracy and edit errors. Click the green **Publish** button to release captions.



[Canvas Studio Caption Editor Guide](#). Follow best practices for accurate closed captioning

Step 4: Swap Out Your Course Links



ACTION 1

1. Remove Legacy Links

Navigate to your active Canvas courses. Locate and delete old Panopto embedded videos from your Pages, Modules, Assignments, and Announcements.

➔ Clean up old video embeds



ACTION 2

2. Embed via RCE Studio Tool

In the Canvas Rich Content Editor (RCE), click the Canvas Studio plugin icon. Select your desired video directly from your Studio library and click **Embed**.

➕ Insert updated Studio player



Need detailed embedding instructions?

[View Step-by-Step RCE Embed Guide](#)

Supports & Technical Help

TECHNICAL ISSUE

District IT

 [Contact District IT Help Desk](#)

 [Submit IT Ticket](#)

 [Account & login assistance](#)

CAMPUS SUPPORT TEAM

GWC Distance Ed

 [Calvin Fantone](#)

 [Sheryl Hathaway](#)

 [Julie Uyen Nguyen](#)

CANVAS RESOURCES

Canvas Support

 [Canvas 24/7 Live Chat Support](#)

 [Canvas Studio Knowledge Base](#)

 [Canvas Studio Question Forum](#)

Essential Resources & Guides

Category	Resource Link	Description
Essential Guides	 <u>Open Studio Guide</u>	Comprehensive overview of Canvas Studio tools and features
Studio Collections	 <u>Studio Collections Guide</u>	Group & categorize media by course number or topic
Accessibility	 <u>Studio Caption Editor</u>	Search and edit video caption lines using Caption Editor
Interactive Embedding	 <u>RCE Studio Embed Guide</u>	How to embed interactive video media into Canvas pages
Engagement Tools	 <u>Canvas Studio Video Quizzing</u>	Create engaging and impactful learning experiences in your course
Self-Paced Training	 <u>Canvas Training Portal</u>	Self-paced learning pathways and live webinars

OPEN DISCUSSION

Questions & Answers

Thank you for taking ownership of your media story!

DEPARTMENT

Golden West College • Distance Education

LOCATION & EVENT

Room MS 112 • GWC Fall Flex Day

BONUS: Canvas Training Services Portal

ON-DEMAND TRAINING PORTAL

Your Instructure Training All in One Place

- ✓ **Self-Paced Courses:** On-demand modules covering Studio, Canvas LMS, and video pedagogy.
- ✓ **Learning Pathways:** Organized by educator role, institution type, and skill level.
- ✓ **Live Webinars:** Interactive sessions hosted by Instructure experts and community leaders.

