



## New & Returning Student Veteran Check List

Welcome to Golden West College! Please complete the check list below; it will guide you through the process of applying and enrolling as a military connected student at GWC. Skip anything that you've already completed, or that doesn't apply to you. If you have any questions as you go through this list, please feel free to contact the Veterans Resource Center.

- [Apply to Golden West College.](#)
- [Determine Eligibility and Apply for V A Education Benefits.](#)
  - Questions? Schedule an appointment with VRC Specialist, David Negreros, at (714) 892-7711 ext.55144 or [dnegreros@gwc.cccd.edu](mailto:dnegreros@gwc.cccd.edu).
- [Complete New Student Packet](#)
  - Complete the New Student Packet in MyGWC. For any questions, please contact [dnegreros@gwc.cccd.edu](mailto:dnegreros@gwc.cccd.edu).
- Submit your Certificate of Eligibility (COE).
  - If you're waiting for your COE to arrive in the mail, please submit a copy of your Statement of Benefits to [dnegreros@gwc.cccd.edu](mailto:dnegreros@gwc.cccd.edu) or [srogers@ccd.edu](mailto:srogers@ccd.edu). Access your Statement of Benefits at <https://www.va.gov/education/gi-bill/post-9-11/ch-33-benefit/>.
- Submit your DD214-Member 4.
  - Email a copy to [dnegreros@gwc.cccd.edu](mailto:dnegreros@gwc.cccd.edu).
  - If you need another copy, submit a request to [www.archives.gov/veterans/military-service-records/](http://www.archives.gov/veterans/military-service-records/).
- Submit your Official Transcripts.
  - If you've attended a previous college or university, submit official transcripts to GWC's Admissions and Records department. Most colleges can send transcripts directly to GWC.
  - Transcripts can be mailed to the following address:  
Golden West College  
ATTN: ENROLLMENT CENTER  
15744 Goldenwest Street  
Huntington Beach CA 92647-3103
  - Transcripts can also be sent electronically to [gwctranscripts@gwc.cccd.edu](mailto:gwctranscripts@gwc.cccd.edu)
- [Transfer your Education Benefits.](#)
  - If you've used your VA Education Benefits at a previous college or university, complete VA Form 22-1995
- [Meet with an Academic Counselor.](#)
  - A student education plan is required by the VA, so it's strongly recommended that you check in with the veteran-specific academic counselor at least once a semester.
- Register for Classes.
  - Use [GWC Schedule of Classes](#) to find the classes you picked with your academic counselor.
  - Write down the CRN numbers of the classes you need to take.
  - Log into your [MyGWC](#) account to register for your classes.
  - Finish up by following this [step by step guide](#).
- Submit your Certification Request.
  - Fill out this [Certification Request Form](#) immediately after registering for your classes.
  - If you have questions or concerns regarding your certification, contact the School Certifying Official, Stephani Rogers, right away at [srogers@ccd.edu](mailto:srogers@ccd.edu).

If you have any questions or concerns, please contact the Veterans Resource Center Specialist, David Negreros, at (714) 892-7711 ext.55144 or [dnegreros@gwc.cccd.edu](mailto:dnegreros@gwc.cccd.edu).