



Council for Curriculum & Instruction Minutes

September 15, 2026

3:00 p.m. – 4:00 p.m.

Math and Science Room 116

Meeting documents are available on [CCI SharePoint](#) (CCCCD login required) and [CCI website](#)

Mission - The Golden West College (GWC) Council for Curriculum and Instruction (CCI) provides guidance and oversight to ensure all GWC curriculum is academically sound, comprehensive, and responsive to the evolving needs of our students, and is compliant with Title 5, California Education Code, and the policies of the Coast Community College District. CCI is a standing committee of the GWC Academic Senate.

The purview and purpose of CCI is established as:

- Curriculum, including established prerequisites and placing courses within disciplines
- Degree and certificate requirements
- Education program development

Consideration for curriculum review. Is the proposed course and / or program:

- Appropriate to our mission?
- Meeting a demonstrable need?
- Compliant with current practices of CCI and the college?
- A “fit” with other classes or programs in the department? At GWC?
- Feasible within available resources?
- Taught with the appropriate rigor?
- Compliant with existing laws and regulations?

Curriculum Representatives

Area / Position Title	Representative
Art	Vacant
Articulation Officer (non voting)	Nicole Diamond
Automotive Technology, Digital Arts, Drafting	Michael Russell
Biological Sciences	Michael Valinluck
Business, CBA, Computer Sciences	Rachel Zacharia
CCI Chair	Jennifer Bailly
Communication Studies	Melissa Navarro
Cosmetology	Jon Holland
Counseling & EOPS	Kristy Ho
Criminal Justice	Michael McCarthy
Curriculum Specialist (non voting)	Charissa McCord
English	Mujib Tahir

English Language Learning, English as a Second Language, GED	Vacant
History & Education	Jeanette Adame
Kinesiology, Health Education, Athletics	Vacant
Liberal Arts & Culture (ANTH, GEOG, PHIL)	Michelle Palma
Library	Cathy Le
Mathematics & Engineering	Vacant
Nursing & Health Professions	Berlynn Ching
Part-time Faculty at Large	Sabrina Nguyen
Performing Arts	Dawn Brooks
Physical Sciences	Matthew Carlson
Psychology	Jodie Butler
Social Sciences (ECON, PSCI, SOC, ETHS)	Ruth Cálcanas
Student Services Representative (non voting)	Christy Banales
Vice President of Instruction (non voting)	Jennifer Kalfsbeek-Goetz
World Language (SIGN, INTR, SPAN, VIET)	Veronica Pizano

Guests: Harry Anderson III, Amanda Best, Terrie Becker, Leslie Bitong, Christopher Cano, Maxim Brinkman-Marheine, Dorsie Brooks, Melissa Jauregi, Daniel Johnson, Joyce Nguy, Amy Thach, Gisele Verduzco

PRELIMINARY MATTERS

1. Call to order
2. Welcome guests
3. Approval of the agenda and minutes **Approved**
 - a. September 1, 2026 Minutes
 - b. September 15, 2026 Agenda **CJ G057N and Perishable Skills Program for Law Enforcement, Certificate of Completion pulled as they were accidentally approved through the workflow by faculty.**
4. Public comment (maximum of three minutes per speaker)
5. Information and Announcements
 - a. Welcome Sabrina Nguyen
 - b. Districtwide Curriculum Workshop September 25, 2026 Coast Community College District Board Room 8:30 a.m. – 12:00 p.m.

REPORTS & UPDATES (maximum of five minutes per report)

1. Articulation report (Nicole Diamond) **No report**

ACADEMIC PROGRAM: PROPOSAL AND PLAN (maximum of 10 minutes total)

1. Crime Scene Investigation Field Technician, Certificate of Completion (136 hours)
Discussion included workforce demand, preparation for employment, existing and proposed coursework, forensic photography, labor-market information, and potential background-check requirements for employment.

DISCUSSION ITEMS

1. Committee goals: summary of approvals 2025-26, new goals 2026-27 **The Council discussed its prior-year accomplishments and proposed goals for 2026–27, including:**

- Revision of courses and programs
- Development of new noncredit curriculum
- Support for the transition from TOP codes to CIP codes
- Continued review of curriculum affected by Common Course Numbering and articulation requirements
- The prior-year summary will return for review after additional information is incorporated before being forwarded to Academic Senate and Planning

2. Minimum qualifications for instructors of noncredit courses for older adults (Title 5 §53412)
Discussion addressed the appropriate faculty service area/discipline designation, professional experience with older adults, equivalency considerations, and the need for consistent guidance when reviewing qualifications. The Council discussed development of two 15-hour noncredit courses that could support faculty preparation for teaching older-adult populations. Staff will continue working with faculty on development of the proposed courses and related guidance.

3. **CONSENT** Approved

THEA G002N – Acting and Improvisation for Lifelong Learners (36 hours) Spring 2027
Revisions: catalog description and hours.

ACCT G115 – Issues in Taxation (3 units) Fall 2027
Retire.

CURRICULUM – SECOND READINGS

ASAM G210 – Asian American Popular Culture (3 units) Fall 2028
New course. New DE. (09-01-26) Michelle motioned to approve. Jeanette seconded. Motion approved. New course and DE approved.

DART G180 – Motion Graphics for Web and User Interface (3 units) Fall 2027
Revisions: formerly 2D & 3D Motion Graphics for Web and User Interface, catalog description, units, SLO's, content, course assignments, methods of evaluation, resources, and DE. (09-01-26) Jeanette motioned to approve. Dawn seconded. Motion approved. Revised course approved.

ART G015N – Drawing Workshop for the Marketplace (18 hours) Spring 2027
New course. (09-01-26)

ART G030N – Painting Workshop for the Marketplace (18 hours) Spring 2027
New course. (09-01-26)

PHOT G050N – Photography Workshop for the Marketplace (18 hours) Spring 2027
New course. (09-01-26)

Jeanette motioned to approve. Ruth seconded. Motion approved. ART G015N, ART G030N, and PHOT G050N new courses approved as block.

Solar Photovoltaic Maintenance Technician Certificate (216 hours) Spring 2027
New program. (09-01-26)

Energy System Technician: Solar and Energy Storage Certificate (306 hours) Spring 2027
New program. (09-01-26)

Michelle motioned to approve. Mike seconded. Motion approved. Solar Photovoltaic Maintenance Technician Certificate and Energy System Technician: Solar and Energy Storage Certificate new programs approved.

~~CJ G057N – Driver Training and Awareness – Perishable Skills Program (PSP) (8 hours) – Spring 2027~~
~~New course. (09-01-26)~~

CURRICULUM – FIRST READINGS

~~Perishable Skills Program for Law Enforcement, Certificate of Completion (32 hours) – Spring 2027~~
~~New program.~~

DANC G030N – Dance for Musical Theater for Lifelong Learners (54 hours) Fall 2027
New course. Course prefix change (DANC to THEA), course number, course title, add older adults FSA. Moved to 2nd reading.

MUS G103 – World Music (3 units) Fall 2027
Revisions: course description, SLOs, course objectives, content, course assignments, and DE. Preparing for Cal-GETC submission, CB05 field enter CSU;UC, CB25 field enter Y. Moved to 2nd reading.

MUS G011N – Musical Theater Singing for Lifelong Learners (54 hours) Fall 2027
New course. Select noncredit CIP, add older adults FSA. Moved to 2nd reading.

MUS G012N – Singing for Lifelong Learners (54 Hours) Fall 2027
Revisions: course description, course objectives, content, and lab. Select noncredit CIP, add older adults FSA. Moved to 2nd reading.

Noncredit curriculum approved with the intention of enhanced noncredit will be coded as nonenhanced until the State Chancellor's Office approves the certificate.

ADJOURNMENT

10+1 Senate Purview

- 1. Curriculum including establishing prerequisites and placing courses within disciplines (rely primarily)*
- 2. Degree and certificate requirements (rely primarily)*
- 3. Grading policies (mutually agree)*
- 4. Educational program development (rely primarily)*
- 5. Standards or policies regarding student preparation and success (rely primarily)*
- 6. District and college governance structures, as related to faculty roles (mutually agree)*
- 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports (rely primarily)*
- 8. Policies for faculty professional development activities (rely primarily)*
- 9. Processes for program review (rely primarily)*
- 10. Processes for institutional planning and budget development (mutually agree)*
- 11. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate (mutually agree)*

All CCI meetings are subject to audio and / or video recording at the discretion of CCI for purposes of maintaining a record of the proceedings. Agendas and minutes will be archived in CCI SharePoint.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the GWC Curriculum committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.